

**TRIBAL CERTIFICATION RELEASE**

**COMPLETE GRAY AREA, SIGN AND FORWARD TO YOUR TRIBAL ENROLLMENT OFFICE FOR ENROLLMENT VERIFICATION.**

Returning this form to NWIC for processing will delay verification of residency status and you will be considered a non-resident for tuition paying purposes until documentation is received from your tribe/band/village.

**Note:** If you are a member of an Alaskan Native corporation or Canadian First Nations band, you must contact your tribe, band, village or corporation to request verification be sent to NWIC.

**TO BE COMPLETED ONLY BY STUDENTS ENROLLED IN A FEDERALLY RECOGNIZED TRIBE**

Enrolled Name/Birth name \_\_\_\_\_ Maiden Name \_\_\_\_\_  
 DOB \_\_\_\_\_ Enrollment # \_\_\_\_\_ SS# \_\_\_\_\_  
 Tribe/Band/Village \_\_\_\_\_  
 Agency/Corporation/Address \_\_\_\_\_  
 Mother's Full Name/Maiden \_\_\_\_\_  
 Mother's Tribe \_\_\_\_\_ Mother's DOB \_\_\_\_\_  
 Father's Full Name \_\_\_\_\_  
 Father's Tribe \_\_\_\_\_ Father's DOB \_\_\_\_\_

**FOR EDUCATION PURPOSES, I HEREBY GRANT PERMISSION TO RELEASE TRIBAL CERTIFICATION TO:**

**NORTHWEST INDIAN COLLEGE  
 ENROLLMENT SERVICES  
 2522 KWINA ROAD  
 BELLINGHAM WA 98226**

Date \_\_\_\_\_ Signature \_\_\_\_\_

**FOLLOWING SECTION TO BE COMPLETED BY ENROLLMENT OFFICER**

**FOR ENROLLED TRIBAL MEMBERS:** (Check one and sign/certify below)

- ( ) I certify that \_\_\_\_\_ is an enrolled member of \_\_\_\_\_  
 Tribe/Band/Village – Enr # \_\_\_\_\_ DOB \_\_\_\_\_.
- ( ) I certify that \_\_\_\_\_ is a biological child of \_\_\_\_\_  
 an enrolled member of \_\_\_\_\_ Tribe/Band/Village – Enr # \_\_\_\_\_

\_\_\_\_\_  
 Tribe, Agency or Corporation Name  
 \_\_\_\_\_  
 Address  
 \_\_\_\_\_  
 City, State, Zip  
 \_\_\_\_\_  
 Certifying Official's Signature

(SEAL OR STAMP)

**FOR NON-ENROLLED TRIBAL MEMBERS:** (check all that apply)

- Student is: ( ) not an enrolled member of this tribe ( ) not a biological child of a member ( ) eligible for enrollment
- ( ) ineligible for enrollment ( ) enrollment is pending – possible enrolled date: \_\_\_\_\_
- ( ) Other: \_\_\_\_\_

**Please provide verification of Indian Ancestry if your tribe allows for this determination.**

## RESIDENT STATUS INFORMATION

A Resident student provides proof of enrollment/membership in a federally recognized tribe or a biological child of a federally registered tribal member – living or deceased, Alaskan Native Corporation, or verification of 50% or more Canadian First Nations Indian blood (covered under the Jay Treaty) and has provided Northwest Indian College with such documentation.

### **Providing Proof of Tribal Enrollment:**

Providing verification of enrollment in a federally recognized tribe only needs to be submitted once, unless there is a change of status in enrollment, and can be done as follows:

Copy (front and back) of your BIA or Tribal ID card

Request a written enrollment verification signed by your Tribal Enrollment Officer\*

Complete the Tribal Certification Release Form on back of this form and **send to your tribal enrollment office\***

You can submit copy of your verification with your NWIC Admission Application or Enrollment form. Verifications can either be **mailed** to Attn: Admissions, Northwest Indian College, 2522 Kwina Road, Bellingham WA 98226 or **faxed** to (360) 392-4333.

**\* DOCUMENTATION OF YOUR TRIBAL ENROLLMENT WILL BE DELAYED AND, UNTIL IT IS RECEIVED BY NWIC, YOU ARE CONSIDERED A NON-RESIDENT STUDENT FOR TUITION PAYING PURPOSES.**

## NON-RESIDENT STUDENTS ELIGIBLE FOR RESIDENT TUITION RATES

**Documentation must be received by NWIC Enrollment Services to be considered as a Resident student for tuition paying purposes.** Non-Resident students must meet one of the following criteria to be considered for this status:

**Demonstrated Indian Ancestry** – verification: letter from tribe on tribal letterhead or BIA that includes student's name and date of birth.

**Spouse or Dependent of a Resident Student** – verification: spouse's tribal I.D. and marriage certificate (for spouse); signed statement from parent verifying 50% or more dependent on parent (for dependent), or tax return indicating student as a dependent; dependent verifications required quarterly.

**Permanent Full-time Employee of NWIC or Tribal Agency** within the NWIC service area – verification: completed "Verification of Employment" form provided by NWIC, submitted or verified quarterly. NWIC employee verifications completed in-house with HR.

**Spouse or Dependent of NWIC or Tribal Agency Employee** (see Spouse or Dependent requirements above) within the NWIC service area – verification: completed "Verification of Enrollment" form for spouse/employee and certified marriage license or certificate for spouse/parent.

## NON-RESIDENT STUDENTS

Students who do not fall under one of the categories listed above are considered non-resident students for status and tuition paying purposes. Final decision on residency is with the Registrar.