



# Course Outcomes Form Northwest Indian College

All hand-outs are posted on the faculty website at [www.nwic.edu/faculty](http://www.nwic.edu/faculty) (follow the Assessment link)

Before completing this form, please refer to the *Instructions for Completing the Course Outcomes Form*. Please submit this form electronically to Shidon Aflatooni at [safalatooni@nwic.edu](mailto:safalatooni@nwic.edu).

Last date this form was updated or edited	7/11/2007
Course Number (e.g., ENGL 101)	ENGL 305
Course Name (e.g., English Composition I)	Technical Writing for Tribal Leaders
List all instructor(s) who participated in creating and approved these course outcomes (please consult with at least one other person)	Rochelle Troyano, Brian Compton
List the main textbooks, readings or other resources used in this course (including title, year and publisher)	Markel, Mark. 2007. Technical Communication. Bedford/St. Martins Press. ISBN: 0-312-44197-5

A. **NWIC outcomes:** From the *List of NWIC Outcomes*, select the *most* important outcomes you assess in this course (at least one NWIC outcome must be chosen- **maximum of four**).

NWIC outcome # (e.g., “Written communication: 2a. write standard English”)	Instructional Activities: How will students master this outcome? (e.g., solving problems, group activity)	Assessment/Evaluation Strategies: How will you measure this outcome? (e.g., student presentations, essays)
Written communication: 2a. Write standard English	Write technical documents as scheduled and assigned	Evaluation of written documents for clarity and organization
Written communication: 2b. write in a variety of text forms using various credible sources	Write technical documents as scheduled and assigned	Evaluation of written documents for clarity and organization
Oral communication: 3a. apply effective presentation skills	Prepare presentation using PowerPoint	Evaluation of preparation material for PowerPoint
Computer skills: 4c. use presentation software for communication	Prepare presentation using PowerPoint	Evaluation of PowerPoint presentation for effectiveness of communication

**B. Course outcomes:** In order of priority, list the most important other learning outcomes for this course that you assess (a maximum of 10).

<b>Other course outcomes: Complete the sentence – As a result of this course, students will be able to...</b>	<b>Instructional Activities: How will students master this outcome? (e.g., solving problems, group activity)</b>	<b>Assessment / Evaluation Strategies: How will you measure this outcome? (e.g., student presentations, essays)</b>
Write clear, audience-friendly professional and technical documents.	Write technical documents as scheduled and assigned	Evaluation of written documents for clarity, organization, and readability
Analyze an audience and effectively plan for the writing process.	Perform planning assignments: audience analysis, intent and style identification, outline techniques, rough draft	Evaluation of assignments
Write in a variety of professional text formats, such as reports, letters, proposals, memos, and emails.	Write technical documents as scheduled and assigned	Evaluation of written documents for clarity, organization, and readability
Discern and integrate various worldviews with the goal of writing effective and unifying documents.	Perform in-class exercises and do writing assignments to integrate tribal with mainstream environmental issues	Evaluation of in-class exercises and written documents
Write persuasively.	Write technical documents as scheduled and assigned	Evaluation of written documents for clarity, organization, and readability
Apply research techniques to the presentation of written material.	Prepare research report on chosen or assigned topic, using research techniques and citations	Evaluation of written assignment
Collaborate with others in a professional writing venue.	In-class discussion groups and task force to identify on a chosen or specific issue. Collaborative report.	Evaluation of process and report
Prepare and deliver effective professional oral presentations.	Prepare PowerPoint presentation and deliver to class	Evaluation of procedures in creating presentation and delivery of final product
Use online sources (e.g., portals) to share and collaboratively prepare information.	Online collaborative activity	Evaluation of procedures and content shared and prepared only

**C. Please list the NWIC outcomes and course outcomes from above on your syllabus.**

**D. Please assess the NWIC outcomes and course outcomes, which are listed above, in your classes.**