



Course Outcomes Form Northwest Indian College

Hand-outs are posted on the Assessment website (<http://ww2.nwic.edu/faculty/assessment/assessment.htm>)

Before completing this form, please refer to the *Instructions for Completing the Course Outcomes Form*. Please submit this form electronically.

It is important to keep the following principles in mind when completing the forms:

- Regardless of the mode of learning (i.e., face-to-face, Independent learning, ITV, online, etc.) or the location of a course, only one course outcomes form should be completed for each course.
- Regardless of the mode of learning or the location of a course, the **NWIC outcomes** and the **Course outcomes** must be the same for a course.
- The **Instructional activities** and the **Assessment/evaluation strategies** may differ depending on the mode of learning. Please note **Instructional activities** and the **Assessment/evaluation strategies** that are different from the face-to-face class in each box (e.g., "IL: Essay").

Last date this form was updated or edited	10/3/12
Course Number (e.g., ENGL 101)	TGBM 330
Course Name (e.g., English Composition I)	Grant Management
List all instructor(s) who participated in creating and approved these course outcomes (please consult with at least one other person)	Laural Ballew and Steve Zawoysky
List the main textbooks, readings or other resources used in this course (including title, year and publisher)	Grant Management: Funding for Public and Nonprofit Programs, by Jeremy Hall, Jones and Bartlett Publishers, LLC

A. NWIC outcomes: From the *List of NWIC Outcomes*, select the most important outcomes you assess in this course (at least one NWIC outcome must be chosen- **maximum of four**).

NWIC outcome # (e.g., “Written communication: 2a. Write Standard English”)	Instructional Activities: How will students master this outcome? (e.g., solving problems, group activity)	Assessment/Evaluation Strategies: How will you measure this outcome? (e.g., student presentations, essays)
Written Communication: Write standard English	Written class assignments Written Project Proposal Written Final Project report	-Final project Assignment Rubric
Computer skills: use spreadsheet software for communication, computation and graphic data representation	By use of methods for reporting to project manager, funding sources and to the community	Assignment grading rubric

B. Course outcomes: In order of priority, list the most important other learning outcomes for this course that you assess (a maximum of 10).

Other course outcomes: Complete the sentence – As a result of this course, students will be able to...	Instructional Activities: How will students master this outcome? (e.g., solving problems, group activity)	Assessment / Evaluation Strategies: How will you measure this outcome? (e.g., student presentations, essays)
Examine the process for grant writing procedures	Through lectures, class assignments and final project	Evaluation by assignment and final project rubric
Evaluate the management of the grant process and procedures	Through lectures, class assignments and final project	Evaluation by assignment and final project rubric
Learn to formulate and monitor grant budgets	Through lectures, class assignments and final project	Evaluation by assignment and final project rubric

C. Please list the NWIC outcomes and course outcomes from above on your syllabus.

D. Please assess the NWIC outcomes and course outcomes, which are listed above, in your classes.