

	Title: Co-curricular Policy	Policy # POL-316
Prepared By:	Preparer's Name/Title Destiny Petroske / Student Activities/ Leadership Coordinator	Date Prepared: 06/08/2016
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Effective Date: 08/10/16	Board of Trustees President's Signature	Date Approved: 08/10/2016

316.1 POLICY STATEMENT

It is the policy of the Board of Trustees of that NWIC is committed to creating high quality educational and co-curricular experiences that prepare students to participate in diverse settings.

316.2 PURPOSE

The purpose of co-curricular programs and activities will be to support student needs through continued work based on course and program outcomes. Co-curricular programs are facilitated through service to others, trainings/workshops or other events that align with Northwest Indian College's policies, procedures, strategic plan, and mission.

316.3 SCOPE

This policy includes any program or event that is defined as a co-curricular. Some of these include but are not limited to Student Activities, First Year Experience, TRIO, Continuing Education Units (CEU), non-credit internships, Indigenous Service Learning, the Cooperative Extension, and any other groups and activities that fall under the co-curricular definition.

Guidelines:

- Co-curricular Programs are typically non-credit courses.
- The co-curricular program or event should align with Northwest Indian Colleges procedures, policies and mission statement to be considered a "co-curricular".
- These programs and activities are designed to help further education beyond the classroom setting.
- Community, students, staff and faculty can all be participants of co-curricular activities and programs but certain co-curricular programs are designed for Northwest Indian College students only.
- When a program has an event or activity they may have the participants complete a CEU form. It is the responsibility of the sponsoring department to ensure the forms are completed.

316.4 RESPONSIBILITY

The responsibility for carrying out this policy lies with the Vice President for Instruction and Student Services or designee.

316.5 DEFINITIONS

Co-curricular Programming and Activities

Programming and activities offered to students by NWIC that are not credit courses or academic programs but are designed to complement and coordinate with the academic curriculum.

Extra-curricular Programming and Activities

Programming and activities, whether provided by NWIC or external organizations, that are not part of the academic curriculum and are not designed to directly complement or coordinate with the academic curriculum. Extracurricular programming and activities may contribute to student development but they are different from co-curricular programs and activities in that they are not specifically designed to coordinate with the academic curriculum.

Continuing Education Units (CEU)

Various non-academic courses are developed in accordance with the identified needs and interests of the Native American communities served by NWIC. These include vocational, cultural, community service, wellness and recreational experiences. Materials or overhead fees may vary depending on the course. The courses are offered as Continuing Education Units (CEUs) and can be recognized by a suffix of 'U' at the end of each course number. CEUs do not qualify for regular academic credit and therefore, do not apply to any degree or program of study.

316.6 RELATED INFORMATION

Additional information regarding Co-curricular activity programs and guidelines can be found in the annual NWIC Student Handbook and the ANWIC Constitution and Bylaws.

316.7 REVIEW DATE

This policy will be reviewed every three (3) years.