**Quarterly Outcomes Assessment for Winter Quarter 2018**

Instructions for completion of the Quarterly Outcomes Assessment:

The following questions are to be completed for all courses that you teach that are required for a program of study.

The questions are designed to be answered at three points during the quarter:

1. Assessment-ready – complete early in the quarter (questions 1-4)
2. Mid-quarter Formative Assessment - complete during weeks 5-7 to assess student proficiency levels and identify interventions (question 5)
3. Final Assessment - complete at the end of the quarter (questions 6-9)

Please use the matrix supplied on the website at [Quarterly Outcomes Assessment Tools](http://www.nwic.edu/institutional-research-assessment-and-planning/quarterly-outcomes-assessment-tools/) to submit your responses.

Class Information

Instructor Name:  
Class (Course subject code and number and specific section code):  
Program of Study for which the course is required:

List of All Course Outcomes

List all course outcomes for this course as listed on the approved course outcomes website. You can cut and paste them from your syllabus into the matrix or go to the following link at [approved course outcomes webpage](http://www.nwic.edu/institutional-research-assessment-and-planning/course-outcomes/approved-course-outcomes/) and cut the course outcomes and paste them. Note that the course outcomes used on your syllabus and in this assessment must be the same as on the approved course outcomes website.

Assessment Point 1: Assessment-Ready

To be completed early in the quarter so that it can be used as the basis for the mid-quarter and final assessments later in the quarter.

1) Describe the assessment strategy that you will use to assess each one of the course outcomes in this class. Note that, when appropriate, more than one course outcome can be assessed by a single strategy. The assessment strategy consists of:

(a) identifying the assignment or activity that will be the basis of the assessment,

(b) listing the criteria that will be used to assess student proficiency of the program outcomes,

(c) indicating when in the quarter the assessment will occur.

2) Describe the characteristics necessary for students to achieve proficiency in meeting each course outcomes at the accomplished level (A) for each criterion.

3) Describe the characteristics necessary for students to achieve proficiency in meeting the course outcomes at the developing level (D) for each criterion.

4) Describe the characteristics necessary for students to achieve proficiency in meeting the course outcomes at the beginning level (B) for each criterion.

Assessment Point 2: Mid-quarter Formative Assessment and Intervention Strategies

To be completed during weeks 5-7 so that the interventions can be implemented prior to the end of the quarter.

1. If the majority of the students are not on track to achieve the accomplished level for all course outcomes,:
   1. identify which course outcomes are not on track to be met by the students.
   2. Describe instructional support and/or scaffolding that you will implement in order for students to achieve the accomplished level of proficiency by the end of the quarter.

Assessment Point 3: Final Assessment   
to be competed at the end of the quarter

6) Numerical Results

1. number of students enrolled in the class at the time of assessment. Include students who are still enrolled but have stopped attending the class and were not assessed:
2. number of students still active at time of assessment. Only count those students who participated in the assessment. The sum of the number of students at A, D, B, and below B levels will total this number.
3. number of students achieving the accomplished level (A) of proficiency
4. number of students achieving the developing level (D) of proficiency
5. number of students achieving the beginning level (B) of proficiency
6. Number of students below the beginning level of proficiency (did not meet even the B level criteria)

Analysis and Actions

The analysis and actions section of the report focuses on what the assessment data indicates about how well and in what ways student met or didn't meet the course outcomes and then what improvements can be made in the future to increase student achievement of the course outcomes.

7) Describe specifically what the assessment data indicates about what the students learned and what they didn't learn relative to achieving the course outcomes at the accomplished level of proficiency. Refer to the criteria and characteristics described in questions #1-4 above.

8) Describe what improvements you intend to make to this course or recommend to others who teach this course in order to address what students didn't learn relative to meeting the course outcomes.

9) Describe how the proposed improvements relate to and build upon any changes to this course made as a result of assessments performed during previous quarters.