



## **BOARD OF TRUSTEES**

### **Vacancy Announcement – Position #1**

Letters of interest are now being accepted to fill a Northwest Indian College Board of Trustees position. This position has a three-year term beginning January 2018.

Board members shall be a recognized member of a participating Northwest Indian Tribe and shall be selected for their qualities of industry, responsibility, honesty, integrity, and judgment. One position shall be reserved for a member of the Lummi Indian Business Council, so long as the individual is in office. A majority of the voting Northwest Indian College members will be recognized members of the Lummi Nation. Board members shall have no contractual, employment, or financial conflict of interest in the College. The Board meets on the first Wednesday of each month and in special sessions as needed. The College provides partial reimbursement for expenses incurred when conducting college business.

**QUALIFICATIONS** – All appointed members of the Board of Trustees must meet the following qualifications:

- a) Must be at least eighteen (18) years of age at the time of appointment; and
- b) Must not be an employee of the College; and
- c) Must not have a conflict of interest arising from any Lummi Nation, state or federal law regarding his or her appointment; and
- d) Must not have been convicted of a felony within five (5) years preceding the date of appointment; and
- e) Must have a sober lifestyle, refraining from the excessive or inappropriate use of alcohol and abstain from all illegal drug use.

**DUTIES AND RESPONSIBILITIES** – Northwest Indian College Board of Trustees is the governing body and shall be responsible for the operation and management of the College. The College offers post-secondary educational opportunities, including vocational, academic, adult, continuing, cultural, recreational and in-service education leading to appropriate certificates and degrees for the Lummi Nation, as well as other participating Northwest Indian communities. The College will be responsible for providing management for the enterprise, funding for the enterprise, and for seeing that it operates in a sound, economic and educational manner. The College shall establish overall operating policies for the enterprise and shall enforce strict adherence to such policies, as well as their charter.

**TERM OF OFFICE** – The term of office of each Board shall be three (3) years, provided that Board members shall be appointed to positions with terms staggered as follows: The term of office of the LIBC member shall be one year with that member's term as appointed by LIBC no later than March 1. All new members of the Board (other than the LIBC member) shall have three (3) year terms.

**APPLICATION PROCESS** – Interested individuals please submit a current resume, a letter of interest that states your qualifications, and a letter of recommendation from an unrelated community member. This can be dropped off at LIBC Human Resources Department, 2565 Kwina Road, Bellingham, WA 98226; phone 360.312.3023 or Fax 360.380.6991; or scanned and emailed to [libchr@lummi-nsn.gov](mailto:libchr@lummi-nsn.gov).