**INDIVIDUAL WORK PLAN TEMPLATE**

***OVERALL GOAL: This statement represents the overarching goal of your work that guides and facilitates departmental or college-wide objectives.***

***Goal 1: Please state your individual annual goals for the 10-11 and 11-12 academic years. Please include all major goals.***

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| Activities | Resources | Outcomes | Timeline | Evaluation | Data |
| Describe the activities that support work plan (This is what you do) | Resources you will use or will need, to carry out effectiveness of the activity | What you hope to achieve as a result of the work activity | The time frame of the work activity | Frequency of review - monitoring the work activities effectiveness | Documentation of current evidence or future data gathering |
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***Goal 2:***

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| Activities | Resources | Outcomes | Timeline | Evaluation | Data |
| Describe the activities that support work plan (This is what you do) | Resources you will use or will need, to carry out effectiveness of the activity | What you hope to achieve as a result of the work activity | The time frame of the work activity | Frequency of review - monitoring the work activities effectiveness | Documentation of current evidence or future data gathering |
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