



Course Outcomes Form Northwest Indian College

All hand-outs are posted on the faculty website at www.nwic.edu/faculty (follow the Assessment link)

Before completing this form, please refer to the *Instructions for Completing the Course Outcomes Form*. Please submit this form electronically to amkarlberg@nwic.edu.

Last date this form was updated or edited	March 24, 2006
Course Number (e.g., ENGL 101)	BUAD 135
Course Name (e.g., English Composition I)	Small Business Management
List all instructor(s) who participated in creating and approved these course outcomes (please consult with at least one other person)	Elva Eisel, Adib Jamshedi
List the main textbooks, readings or other resources used in this course (including title, year and publisher)	Managing Business Growth: Get a Grip on the Numbers that Count.
	Financial Management 101: Get a Grip on Your Business Numbers.
	Financing Your Business: Get a Grip on Finding the Money.
	Employee Management for Small Business.

A. **NWIC outcomes:** From the *List of NWIC Outcomes*, select the most important outcomes you assess in this course (at least one NWIC outcome must be chosen).

NWIC outcome # (e.g., “Written communication: 2a. write standard English”)	Instructional Activities: How will students master this outcome? (e.g., solving problems, group activity)	Assessment/Evaluation Strategies: How will you measure this outcome? (e.g., student presentations, essays)
Written communication: 2a. Write Standard English	Business plan	Business plan
Communication skills: 4a. Use word processing software for communication	Business plan	Business plan
Quantitative skills: 5 a. Propose solutions to and solve real-world problems by applying the correct numerical data	Complete financial statements, such as income statement, balance sheet and profit and loss statement	Complete financial statements, such as income statement, balance sheet and profit and loss statement; complete various financial ratios to determine solvency
Oral communication: 3b. Apply interpersonal communication skills	Scenarios of employee management issues	Scenarios of employee management issues

B. Course outcomes: In order of priority, list the most important other learning outcomes for this course that you assess (a maximum of 8).

Other course outcomes: Complete the sentence – As a result of this course, students will be able to...	Instructional Activities: How will students master this outcome? (e.g., solving problems, group activity)	Assessment / Evaluation Strategies: How will you measure this outcome? (e.g., student presentations, essays)
1. Organize a small business	Create a business plan; readings, Internet, lectures and demonstrations	Business plan evaluation
2. Operate a small business	Role playing, readings, Internet, lectures and demonstrations	Role playing
3. Complete financial statements	Read, lecture, demonstrations and practice	Completed balanced financial statements
4. Research various financial options for business funding	Internet (research organizations like SBA and SCORE)	Students will be able to recommend various financial options for business funding
5. Demonstrate employee management skills	Read, lecture, demonstrations and practice through role plays	Role plays

C. Please list the NWIC outcomes and course outcomes from above on your syllabus.