

Course Outcomes: CMPS 116

Microsoft Office I

The following are working course outcomes. These outcomes will be reviewed by the NWIC Curriculum Committee during the curricular review process in 2017 with the intent of creating and approving course outcomes.

As a result of this course, students will be able to:

- Demonstrate basic knowledge of each program's menus and toolbars
- Integrate and share information between programs
- Format elements in each program