

NORTHWEST INDIAN COLLEGE

X w l e m i E l h > T a l > N e x w S q u l



Return to the Registrar's Office • 2522 Kwina Rd • Bellingham, WA 98226
 Phone: 1-360-392-4262 • Toll-free 1-866-676-2772 ext 4262 • Fax: 1-360-392-4333 • www.nwic.edu

Award of Completion Graduation Application 2018-2019

Please Complete and Return this Form the Quarter **BEFORE** You Expect to Graduate (see deadlines below)

Name

Please print your name as you would like it to appear on your award

Address

This is where your diploma will be sent

Number and Street

Apt #

City, State

Zip

Primary Telephone () _____

Alternate Telephone () _____

Please indicate the award you are applying for. Please write in one award only. If you are applying for more than one award, please submit an additional form for each one. Incomplete forms will be returned.

Award Title: _____

Expected Graduation Quarter and Year Please check one box only. If your expected graduation quarter changes, you must submit a new application for graduation. If you do not graduate in the quarter in which you applied, you will be required to submit another application by the third week of the quarter in which you intend to graduate. Students who do not enroll in courses for 2 or more quarters (excluding summer) may be required to follow new catalog require-

Summer 2018
Due April 30

Fall 2018
Due July 1

Winter 2019
Due Oct. 15

Spring 2019
Due Jan. 31

Are you using credits from another college towards graduation?

No

Yes

NWIC campus/site _____

Tribal affiliation _____

Student Signature _____

Date _____

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Graduation Application Process and Policies

To receive an award from Northwest Indian College, you must apply for graduation and meet all of the graduation requirements.

Complete the Graduation Application the quarter before you intend to graduate.

This will give the Registrar's Office time to process your request and inform you in writing of any remaining requirements for your degree or certificate.

Your advisor can help you determine the best time to complete your application.

Deadlines for Graduation Applications

Summer: April 30 Fall : July 1 Winter : October 15 Spring: January 31

(summer is the beginning of the academic year. Summer graduates are eligible to participate in the following spring commencement ceremony)

Late applications might be accepted if the student is on track to graduate or if the student is reapplying for graduation. For exact dates, see reverse side. Applications cannot be accepted once the quarter is over. Late applicants may graduate the following quarter.

Be sure any additional documents are on file in the Registrar's Office *before* you submit your Application for Graduation.

If you will be using credits from another college toward your degree or certificate, you must have submitted Official Transcripts to the Admissions Office and have submitted a Transfer Evaluation Request (available in the Admissions Office or from your advisor).

Complete all remaining requirements for your award by the last day of the quarter you intend to graduate.

When you successfully complete your requirements within the quarter, you will receive a letter stating that your degree or certificate has been posted to your transcript. Your award will then arrive in the mail within 8 weeks to the address listed currently on record. If you do not receive your award please contact the Registrar's Office.

If you did not complete all of the requirements during the quarter you intended to graduate, you must reapply for graduation no later than the third week of the quarter you intend to complete.