

# Running Start Checklist

## To Apply for Running Start:

Submit the following before the first day of classes of the quarter you intend to begin:

- ⇒ Running Start Application
- ⇒ Tribal Enrollment Verification Form OR Photocopy of front and back of Tribal ID
- ⇒ Running Start Agreement Form
- ⇒ Placement Scores
- ⇒ Fee Waiver and Documentation

## To Enroll in Classes for Running Start:

Complete the following during the registration period **EACH QUARTER** that you intend to enroll as a Running Start Student by **no later than the first day of classes.** However, please note that enrolling on the first day of classes will incur a late fee of \$35. See the Quarterly Schedule for registration period dates. If we do not receive the Running Start Enrollment Verification Form, you will be charged for your classes.

- ⇒ See your high school counselor to determine graduation requirements
- ⇒ Have counselor complete Running Start Enrollment Verification Form
- ⇒ Make an appointment with your Running Start Advisor
- ⇒ Select classes with your NWIC advisor and complete registration paperwork
- ⇒ Submit completed Running Start Enrollment Verification Form and registration paperwork to NWIC Running Start Advisor

## To Discontinue Participation in Running Start submit the following:

- ⇒ A copy of your High School Diploma or an Official Transcript submitted to the Admissions Office
- ⇒ NWIC Admissions Application if you wish to continue courses at NWIC as a regular student

Failure to do so could cause delays in registering for courses as a regular college student



# Running Start Application

Name \_\_\_\_\_

Current Age \_\_\_\_\_ Birth date \_\_\_\_\_

Current Grade in High School \_\_\_\_\_

Expected High School Graduation Date: \_\_\_\_\_

Current High School City \_\_\_\_\_

Counselor Name \_\_\_\_\_

## Are You An Enrolled Member of a Federally Recognized Tribe?

- No  Yes - Please include a photocopy of the front and back of your Tribal ID card or complete a Tribal Verification Form

## Placement (Include a copy of your scores from the NWIC Testing Center)

**English** (Course placement: ENGL 100, 101, etc)

\_\_\_\_\_

**Math** (Course placement: MATH 99, 102, etc)

\_\_\_\_\_

*I hereby certify to the best of my knowledge that the information above is true and accurate. I grant permission*

*for NWIC to release my transcripts to the high school indicated above at the end of the academic*

*quarter.*

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

# Running Start Application Pg2



## Applicant Information

Full Legal Name

Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_ Sussex \_\_\_\_\_

Email Address \_\_\_\_\_

Current Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Primary Telephone \_\_\_\_\_ Alternate Telephone \_\_\_\_\_

## Emergency Contact Information

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_

Number and Street

City

State

Zip Code

Primary Telephone \_\_\_\_\_ Alternate Telephone \_\_\_\_\_

## Personal Information

Date of Birth \_\_\_\_\_ Social Security Number \_\_\_\_\_

To comply with federal law, we are required to ask for your Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN). We will use your SSN/ITIN to report Hope Scholarship/Lifetime tax credit, to administer state/federal financial aid, to verify enrollment, degree and academic transcript records, and to conduct institutional research. If you do not submit your SSN/ITIN, you will not be denied access to the college; however, you may be subject to civil penalties (refer to Internal Revenue Service Treasury Regulations 1.6050S-1(e)(4) for more information). Pursuant to state law (RCW 28B.10.042) and federal law (Family Educational Rights and Privacy Act), the college will protect your SSN from unauthorized use and/or disclosure.

**Martial Status**      Single      Married      Separated      Widowed

**Gender**      Female      Male

**Ethnic Origin: Select all that apply** (For statistical purposes only)

Hispanic/Latino Origin      Native American/Alaskan Native      Black or African American

Native Hawaiian or Pacific islander      White      Asian

**If Native American, Alaskan Native or First Nations, Please list Tribe, Village or Band and Enrollment Number**

**Tribe:** \_\_\_\_\_ **Enrollment Number** \_\_\_\_\_

(Please note that to be considered a Resident for tuition paying purposes, we must have a copy of your Tribal Verification on file)

# Running Start Application Pg3



## Education Goals

Quarter and Year you plan to attend    Fall    Winter Spring Year: \_\_\_\_\_

At Which NWIC Campus Do You Intend to Take the Majority of Your Classes?

Lummi (Main)                      Muckleshoot                      Nisqually  
Tulalip                              Swinomish

What is Your Intended Area of Study? (Choose 1 program only)

BA - Native Studies Leadership                      BA - Community Advocates and Responsive Education in HS  
BA - Tribal Governance and                      BS - Native Environmental Science (Choose one)  
   Business Management                      Environmental Science    Interdisciplinary Concentration  
AAS - General Direct Transfer                      ATA - Individualized Program  
AAS-T - Early Childhood Education                      ATA - Chemical Dependency Studies  
AAS - Business and Entrepreneurship                      AST - Life Sciences  
AAS - Public and Tribal Administration

## Statistical Information (Please Check Boxes)

First time college student? (first time attending any college or university)                      No                      Yes

Are you the first in your family to attempt college?                      No                      Yes

First Generation College Student? (neither of your parents has a Bachelors degree)                      No                      Yes

Which Describes you best?                      Single with no Dependent Children                      Single with Dependent Children  
   Married with no Dependent Children                      Married with Dependent Children

Are you responsible for elderly family member in your home?                      No                      Yes

How well do you speak a Native Language?    None                      Basic                      Intermediate                      Advanced                      Fluent

Is your primary residence on or near an Indian Reservation? With in 60 miles?                      No                      Yes

Do you plan on being employed while taking classes?    No    Yes, less than 20 hours per week    Yes, 20 or more hours per week

Do you intend on transferring to a 4-year college upon graduation from NWIC?                      No                      Yes

How did you learn about Northwest Indian College/?

Pow wow/cultural event                      TV/newspaper/magazine ad                      Website                      NWIC Mailing  
Family/Friend                      Conference/Information Fair                      Other \_\_\_\_\_

Have you ever attended a Tribal Head start Program?                      No                      Yes

What made you decide to come to NWIC? \_\_\_\_\_

Do have any health problem(s) or physical condition( s) that would impede your student success?

If so, please explain (Documentation for disability required if accommodations are requested)

\*Questions in this section are used for statistical purposes only



# Running Start Agreement

I, \_\_\_\_\_, a student in Northwest Indian College's Running Start Program, have read and am aware of the following:

- ◆ All NWIC courses will become part of the student's permanent record. Only students have access to their own college grades and records. To obtain student's grades or records, parents/guardians must have a student signed release form completed by the student (available in the Enrollment Services office).
- ◆ As an institution of higher education in pursuit of academic excellence, NWIC welcomes the expression of diverse and opposing views that foster learning in a collegiate setting. This adult environment includes potentially uncomfortable view points that challenge closely held beliefs. Students may review course syllabi in the division offices before deciding to enroll in a course.
- ◆ Students are responsible for meeting all high school graduation requirements and for determining how high school and NWIC courses meet two-year and four-year college requirements. Student should see both their high school counselor and their NWIC advisor for academic advising.
- ◆ Running Start students are responsible for the following at Northwest Indian College:
  1. All non-tuition costs (books and course fees and regular fees)
  2. Tuition for credits in excess of the combined high school and college 1.2 FTE. (Running Start students are not eligible for financial aid)
  3. Tuition for courses below 100 level
  4. Transportation
  5. Reading all correspondence sent by the Running Start office or from other NWIC offices.
- ◆ Students are responsible for arranging their college schedule so it does not conflict with their high school schedule (if applicable). College courses are offered in three 11-week quarters beginning in September, January and March/April. There is no Running Start in summer quarter.
- ◆ Whenever changes are made to the student's college schedule, the student must complete a **new** Running Start Enrollment Verification form with the student's complete college schedule and an Add/Drop form. The forms must be signed by all applicable parties. Running Start students are not permitted to "Audit" a class. If a student wants to drop a class, s/he is responsible for **officially** withdrawing by the deadline posted in the quarterly schedule. If a student withdraws after second week of the quarter a "W" grade will appear on the student's college transcript and no credit will be earned. If a student does not officially withdraw before the deadline, s/he will receive a failing grade on his/her permanent college transcript.
- ◆ A student may participate in Running Start for a maximum of 6 quarters, his/her eligibility terminating in the end of the 12th grade academic year.
- ◆ Should a student complete their high school diploma OR wish to leave Running Start for any other reason, they must complete a Running Start Exit Form and return to the Running Start office along with a copy of their high school diploma if applicable.
- ◆ Information regarding a student's academic record at Northwest Indian College will be made available to the appropriate school district and or college official at the end of each quarter. Thereafter, students must request any additional copies of their academic records from the Enrollment Services office.
- ◆ Although we encourage students to participate in extra-curricular activities, NWIC does not allow Running Start students to participate in overnight travel as part of an academic or extra-curricular activity or function. However, students may be required to travel for labs or field trips that do not include an overnight stay as part of their course requirements, and are thus "granted permission by their parent/guardian".
- ◆ If a student chooses to withdrawal from a course after the Census Date (100% Refund) the student will then be responsible for the tuition for the said course, not the school district.

Signatures: (Student) \_\_\_\_\_ (Parent) \_\_\_\_\_ Date \_\_\_\_\_

*Please retain a copy of this agreement for your records*





**Please return this form and required documentation to the Admissions Office**

I am a Running Start student requesting a waiver of the required NWIC fees (student activity fee and technology fee).

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Phone: \_\_\_\_\_ High School: \_\_\_\_\_

**I qualify for this waiver for the following reason:**

I am eligible for reduced-price lunch. **I am attaching documentation.**

My family is currently receiving public assistance from a state or federal program (DSHS, TANF, SSI, unemployment, etc.). **I am attaching documentation.**

**I am attaching documentation of assistance and documentation of my relationship to the person receiving the assistance.**

My family meets the income guidelines below. **I am completing the lines below and attaching documentation of the total income for all family members listed.**

Number in Family: \_\_\_\_\_ Total Annual Family Income: \_\_\_\_\_

(list members below) (attach income verification)

Family Size	Annual Max. Family Income	Names of all Household members ( include student on first line)	Relationship to Student
			(Self)
1	\$11,880	_____	_____
2	\$16,020	_____	_____
3	\$20,160	_____	_____
4	\$24,300	_____	_____
5	\$28,440	_____	_____
6	\$32,580	_____	_____
7	\$36,730	_____	_____

**I certify that all information provided on this form is true and accurate as of the time it is submitted. I understand that this waiver, if granted, applies only to mandatory fees and does not apply to other expenses such as books, course lab fees, or tuition for classes below 100-level. This waiver is only applicable to the 2020-2021 academic year and must be applied for each year.**

Student Signature: \_\_\_\_\_ Date \_\_\_\_\_

Office use only

Documentation attached: \_\_\_\_\_

Approved                  Not Approved

Authorized by: \_\_\_\_\_