

Job Announcement
Human Services/Chemical Dependency Faculty –
Nisqually (PT adjunct)

Opening Date:	August 23, 2021
Review Date:	extended to November 5, 2021
Closing Date:	Open until filled
Start Date:	Winter Quarter 2022
Location:	Nisqually Campus
Salary:	\$42 per credit hour

Northwest Indian College hiring practices include adherence to the Indian Preference Act (Title 25, U.S. Code, Section 473). NWIC supports and provides equal opportunity employment and educational opportunities without regard to race, color, religion, national origin, sex (including pregnancy), disability, age, veteran status, sexual orientation, gender identity or expression, marital status or genetic information.

SCOPE OF WORK

The Community Advocates and Responsive Education in Human Services (CARE) Program invites applicants for a part-time, adjunct, faculty position. The primary responsibilities of this position are to work with the department chair, tribal communities, and substance use programs to create professionally and culturally relevant curriculum that can be taught in multiple modalities. This position includes teaching, assessment, program planning and reporting.

DUTIES & RESPONSIBILITIES

The main components of this position include teaching, program development, and assessment.

1. Teaching: Faculty member will be expected to teach 50 minutes of content per credit hour and offer one hour of office hours per week for each course contracted. Preparation and grading may be above the contracted hours without additional compensation.
2. Curriculum Development: Design and re-design place based, culturally and professionally informed curriculum in Substance Use Disorders (SUD), working with community members and professionals to identify key focus areas.
3. Assessment: Develop and maintain quarterly course matrices that measure students' success toward course outcomes in alignment with the curriculum map and that demonstrate progress toward degree and institutional outcomes.

SUPERVISOR RESPONSIBILITIES

There are no supervisory responsibilities assigned to this position

Minimum Qualifications:

- Bachelor's degree from an accredited college in human services, chemical dependency, or related field.
- SUD certification or willingness to obtain within 90 days.
- Demonstrated knowledge of the Revised Codes of Washington (RCW) and the Washington Administrative Codes (WAC) as they apply to substance use disorders.
- Experience working with diverse student populations (developmental, multicultural).
- Knowledge of Indigenous research theories and methodologies.
- Ability to effectively communicate in diverse situations.
- Strong interpersonal skills and ability to work in individual and group settings.

Preferred Qualifications:

- Master's Degree in related field.
- Experience teaching in a tribal setting.
- Experience teaching in a substance use disorder program.

Other Skills and Abilities:

- Understanding of assessment, particularly as it relates to the Teaching and Learning philosophy of NWIC
- Experience with or willingness to learn different modes of instruction (on-ground, online, ITV, hybrid, etc.), teaching and learning, and assessment
- Must be culturally knowledgeable and comfortable working in a tribal setting
- To perform this job successfully, an individual should have knowledge of basic word processing, spreadsheet software; internet and email in addition to proven competency with networks and teleconferencing.

APPLICATION PROCESS

Interested individuals should submit the following application materials directly to the NWIC Human Resources Office only.

1. Cover letter addressing how you meet the position qualifications
2. NWIC Application
3. NWIC Equal Employment Opportunity (EEO) form
4. Current and complete professional resume
5. Copies of college transcripts (*can submit unofficial copies at time of application*)
6. Three letters of recommendation from persons, who are not members of your immediate family, who have firsthand knowledge of your qualifications for the position
7. If applicable to the position, provide copies of certificates/licenses/credentials

The job announcement and application forms are available online at www.nwic.edu/jobs or may be requested from and submitted directly to:

Human Resources
Northwest Indian College
2522 Kwina Road
Bellingham, WA 98226-9278
Telephone/Fax: 360.392.4230
Email: employment@nwic.edu