

JOB ANNOUNCEMENT

Natural Science Faculty (Part-time, adjunct) – Nisqually Site

OPENING DATE:	August 23, 2021
REVIEW DATE:	Extended to May 27, 2022
CLOSING DATE:	Open until filled
START DATE:	To be determined
LOCATION:	Nisqually Site
SALARY:	\$42.00 per credit hour

Northwest Indian College hiring practices include adherence to the Indian Preference Act (Title 25, U.S. Code, Section 473). NWIC supports and provides equal opportunity employment and educational opportunities without regard to race, color, religion, national origin, sex (including pregnancy), disability, age, veteran status, sexual orientation, gender identify or expression, marital status or genetic information.

SCOPE OF WORK

The Nisqually Site invites applicants for a part-time faculty position in the area of Natural Science. The primary responsibility of this position is teaching in the discipline of Natural Science: Biology, Geology, Physics, Astronomy, Environmental Science, or Native Environmental Science. The position also includes development of place-based, culturally-informed curriculum that is part of a wider place-based pedagogy project.

DUTIES & RESPONSIBILITIES

1. Teaching courses in the Science discipline.
2. Develop place-based, culturally informed curriculum in the Sciences, working with community members to identify key focus areas.
3. Submit necessary reports such as enrollment, assessment, progress and grading information in a timely manner.
4. Order textbooks and supplies in advance of courses taught following established college timelines.
5. Create an environment, a presentation style and a pace in which learning is enhanced.
6. Maintain at least 1 hour of office availability each week for each course taught.
7. Present a Tribal cultural focus, with place-based materials.
8. Submit information to supervisor regarding scheduling proposals, budget needs and travel requests in a timely manner following established time-lines.
9. Assist in the assessment of student learning outcome.
10. Participate in content area activities/work.
11. Participate in at least one in-service or pre-service activities.

SUPERVISORY RESPONSIBILITIES

This job has no supervisory responsibilities.

Minimum Qualifications

- Master's degree in the field of Science or closely related to science field.
- Willingness to understand the cultural perspectives of the community and to incorporate those perspectives into the presentation and development of courses.
- Thorough knowledge of subject matter.
- Proven ability to work in a team environment in order to achieve strategic and departmental goals.
- Strong teaching record.
- Strong interpersonal skills and an ability to work well with all people.

Preferred Qualifications

- PhD degree in related field.
- Experience teaching in a Tribal College or
- Prior work in a tribal education setting.
- Prior administrative and/or teaching experience in a post-secondary academic setting.
- Experience working on a reservation and/or for a tribal or urban Native American organization.
- Experience working with adult distance learning programs.
- Knowledge of AIHEC tribal college system.
- Knowledge of Canvas

Other Skills and Abilities:

- Ability to present information in a variety of ways. Able to communicate clearly, concisely and respectfully.
- Understanding of assessment, particularly as it relates to the Teaching and Learning philosophy of NWIC.
- Experience with or willingness to learn different modes of instruction (on-ground, online, ITV, hybrid, etc.), teaching and learning, and assessment.
- Excellent communication skills in the classroom and interpersonal skills with NWIC students, faculty and staff.
- Must be culturally knowledgeable and comfortable working in a tribal setting;

Other Qualifications: Must have a current driver's license and a driving abstract that meets employer qualifications for insurability.

Computer Skills:

- To perform this job successfully, an individual should have knowledge of basic word processing, spreadsheet software; internet and email in addition to proven competency with networks and teleconferencing.

APPLICATION PROCESS Interested individuals should submit the following application materials directly to the NWIC Human Resources Office only.

1. Cover letter addressing how you meet the position qualifications
2. NWIC Application
3. Equal Employment Opportunity (EEO) form
4. Current and complete professional resume
5. Copies of college transcripts (*unofficial copy may be submitted with application*)
6. Three **letters** of recommendation from persons, who not members of your immediate family, who have firsthand knowledge of your qualifications for the position
7. If applicable to the position, provide copies of certificates/licenses/credentials

The job announcement and application forms are available online at www.nwic.edu/about-nwic/employment or may be requested from and submitted directly to:

Human Resources
Northwest Indian College
2522 Kwina Road
Bellingham, WA 98226-9278
Telephone/Fax: 360.392.4230
Email: employment@nwic.edu