



Student Agreement

Please read the following statements carefully and sign below.

- If I am unable to attend class or submit an assignment on time, I will alert my instructor as soon as possible.
- I understand that this is a college-level course, designed to be both educational and challenging.
- I understand that I am responsible for my own learning.
- I have discussed my participation in class with my supervisor/project director (if applicable) and they are aware that I may attend class during work hours.
- I understand that this class is online, which will require me to be more effective at time-management and more self-motivated than in a traditional classroom setting.
- I agree to attend video lectures at the scheduled times each week, and submit assignments or complete quizzes on time. Not attending lectures or completing assignments may result in my failing the class.
- I understand that I will need to commit approximately 9 hours per week to attend class lectures and work on assignments.
- I understand that I am expected to participate every week attending class, posting on discussion boards, and responding to my class instructor and TVR Institute staff.
- I understand that when I register for a class, I am responsible for paying the class tuition and fees, less any scholarship I have been awarded.
- I understand that, to receive a scholarship, I or my program must be in “hardship” (unable to pay tuition/fees) and I must reapply every quarter.
- I understand that if I withdraw by the census date, I will receive a tuition refund for the portion I paid.
- I understand that if I do not officially withdraw from the course by the date listed on the TVR Institute website, I am responsible for attending all lectures and submitting all assignments in this course. Not doing so may result in a failing grade.

Signed: _____ Date: _____